



Winter Park
TECH

Orange County Public Schools

WINTER PARK TECH

Institute for Corporate and Community Training
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Mac: Getting Started Level 1:

Leopard, Safari, Firefox

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Course Description:

Whether you are new to the Mac, switching from Windows, or just want to update your knowledge of the fundamentals, this class is for you. The focus of this class will be on the operating system, Leopard, from the basics: working in Finder, creating new folders, organizing and viewing your files - to setting your preferences and customizing your computer to make it work the way you do. This course will also cover using Safari & Firefox, two favorite web browsers, so you can learn to navigate the internet efficiently.

Text: No text is required for this course. All materials will be provided by the instructor.

Suggested Prerequisites: None.

Topics to be addressed:

Students work along with the instructor, using provided sample files, and are guided, step-by-step, to learn computer, system and internet basics.

Class time includes:

- Computer basics and terminology
- Leopard operating system
- File & folder creation, filing & organization
- Customizing your preferences
- Searching & navigating your computer
- Internet basics
- Navigating the web
- Saving your bookmarks
- Search features

*The instructor reserves the right to modify this course outline at any time.